



Tuesday, March 29, 2016 – Vancouver Campus

ITAC Council Members:

Chair: Mr. Robert McFarlane, Corporate Director (ca.linkedin.com/pub/robert-mcfarlane/88/307/b4b)
Dr. Dru Marshall, Provost of the University of Calgary (<http://www.ucalgary.ca/president/executive/marshall>) – *via video conference*
Dr. Simon Peacock, Dean of the Faculty of Science (<http://www.eos.ubc.ca/about/faculty/S.Peacock.html>)
Dr. Wisdom Tettey, Dean of the Irving K. Barber School of Arts and Sciences (<http://ikbsas.ok.ubc.ca/about/message.html>)
Dr. Mike Coughtrie, Dean of the Faculty of Pharmaceutical Sciences (http://issuu.com/ubcpharmsci/docs/michaelcoughtrie_bio)
Mr. Ward Chapin, CIO, Methanex (ca.linkedin.com/pub/ward-chapin/3/430/459)
Mr. Andrew Simpson, VP Finance (<http://news.ubc.ca/2015/04/17/ubc-names-new-vice-president-finance/>)
Dr. Angela Redish, Provost and Vice President Academic pro tem (<http://economics.ubc.ca/faculty-and-staff/angela-redish/>)
Ms. Jennifer Burns, CIO, UBC (<https://ca.linkedin.com/in/jenniferburns>)

Regrets:

Dr. Gage Averill, Dean of the Faculty of Arts (<http://www.arts.ubc.ca/about-arts/deans-letter/>)
Dr. Deborah Buszard, Principal of the UBC Okanagan campus and Deputy Vice Chancellor (<http://dvc.ok.ubc.ca/bio.html>)

Others in attendance:

Anje Skomorowski, Executive Coordinator, ITAC

Attending Presenters:

Dr. Kathleen Ross, Associate Vice President, Enrolment Services, UBC
Ms. Pam Ratner, Vice-Provost and Associate Vice-President, Enrolment & Academic Facilities pro tem
Ms. Karen McKellin, Executive Director International Student Initiative
Mr. Anthony Tyler, Director, Application Development Services, UBC



Item #	Item Description	Responsible	Enclosures	Action	Time
1	Welcome	Chair (5 min)		Information	1:00 – 1:05
2	Approval of previous minutes	Chair (5 min)	ITAC Minutes January 2015 Draft	Approval	1:05 – 1:10
3	Carry Forward Items	Chair (5 min)	ITAC 2016 Work Plan ITAC 2016 Action Items ITAC Record of Recommendations	Information	1:10 – 1:15
4	Capital Planning Update	Ms. Jennifer Burns and Mr. Tony Tyler (30 min)	Capital Planning Summary...	Information	1:15 – 1:45
5	Recruitment CRM	Ms. Pam Ratner and Dr. Kate Ross (45 min)	CRM Business Case... Presentation – CRM ITAC...	Discussion and Recommendation	1:45 – 2:30
6	Break				2:30 – 2:40
7	SASI Next Steps	Dr. Kate Ross and Ms. Jennifer Burns (75 min)	ITAC SASI Presentation...	Discussion and Recommendation	2:40 – 3:55
8	Closure and Next Meeting	Chair (5 min)		Approval	3:55 – 4:00