



Date: September 16, 2021

Time: 2:00-3:30pm

Location: Zoom

Item #	Time	Description	Presenter	Enclosures	Action
1.	2:00 - 2:05 (5 min)	Welcome	Peter Smailes	--	
2.	2:05 - 2:10 (5 min)	Approval of Minutes	Peter Smailes	2. DRAFT Jun 02 2021 ITCPC Minutes v1	Approval
3.	2:10 – 2:40 (30 min)	Project Roadmap	Mike Balzer	3. IT CPC 2021-09-16 - Roadmap and BizCase Dev Update v1	Information
4.	2:40 - 3:00 (20 min)	Business Case Development Update	Mike Balzer	3. IT CPC 2021-09-16 – Roadmap & BizCase Development Update v1	Information
5.	3:00 – 3:10 (10 min)	Financial Update	Yolanda Gonzales	5. IT CPC 2021-09-16 - SmallCapProjFund v1	Information
6.	3:10 – 3:25 (15 min)	IT Resourcing Update - IT Portfolio Mgmt Team - IT Project Resource Pool	Mike Balzer	6. IT CPC 2021-09-16 - IT Resource Update v1	Information
7.	3:25 - 3:30 (5 min)	Closure and next meeting(s)	Peter Smailes	--	



Members

Chair – Peter Smailes, Vice-President Finance and Operations

Vice-Chair – Rob Einarson, Associate Vice-President, Finance and Operations, UBC Okanagan

Andrew Parr, Associate Vice-President, Student Housing & Community Services

Dr. Bryce Traister, Dean, Creative & Critical Studies, UBC Okanagan

David Shorthouse, Director, Academic Initiatives, Office of the Vice-President, Academic

Dr. Gage Averill, Dean, Faculty of Arts

Elana Mignosa, Associate Vice-President, Finance and Operational Excellence and Co-Lead of Integrated Service Centre (ISC)

Jennifer Burns, Associate Vice-President and Chief Information Officer, University of British Columbia

John Metras, Associate Vice-President, Facilities, Infrastructure Development

Professor John Ries, Senior Associate Dean, Research Professor, Strategy & Business Economics Division

Dr. Pam Ratner, Vice-Provost and Associate Vice-President, Enrolment & Academic Facilities, Office of the Vice-President, Academic

Rachel Fernandez, Associate Vice-President, Research and Innovation

Dr. Ramon Lawrence, Professor, Computer Science, UBC Okanagan

Shanda Jordan Gaetz, Executive Director, Faculty Affairs, Deans Office, Human Resources

Dr. Simon Bates, Associate Provost, Teaching and Learning, Office of the Vice-Provost Academic, UBC

Susan Parker, University Librarian, Library

Ex-Officio

Jenny Lum, Director of Finance, Provost, Office of the Vice-President

Mike Balzer, IT Portfolio Design Lead

Stephen Lamb, Deputy Chief Information Officer, OCIO, UBC

Steve Bow, Assistant to the Comptroller, Office of the Comptroller

Yolanda Gonzales, Associate Director, Finance IT

Committee Administrator – Swati Mittal, Interim Executive Assistant, OCIO, UBC

Regrets

John Metras, Associate Vice-President, Facilities, Infrastructure Development

Shanda Jordan Gaetz, Executive Director, Faculty Affairs, Deans Office, Human Resources

Dr. Gage Averill, Dean, Faculty of Arts

Jenny Lum, Director of Finance, Provost, Office of the Vice-President

Dr. Pam Ratner, Vice-Provost and Associate Vice-President, Enrolment & Academic Facilities, Office of the Vice-President, Academic

Delegates

Grainne McElroy, Deputy Chief Information Officer, Medicine for Shanda Jordan Gaetz